25 March 2020

Dear Parent/Caregiver,

We have observed our attendance decline over the last 2 weeks and we currently have more students at home than school. We absolutely understand your actions. Parents are choosing to keep their children home for safety of their families. In this unprecedented and rapidly changing climate it is time for Hallett Cove School to deliver education differently to support our community.

As of Monday, 30 March 2020 we are moving to online learning for the remainder of Term 1 whether your child is at school (on site) or home (off site). All children will receive the same education delivery, same information and all will be accessed online. Direct teaching at the school site will stop and online learning will replace this delivery of teaching.

How should it work for your child at home or school?
We will instruct students to adhere to their timetable schedule and are expecting all our students to access their work as programed on their timetable for their subject during the school day. This will ensure all subjects are accessed equally. We are instructing students at home to do the same.

Year 7-12
- Teachers of Years 7-12 students at school will now provide lessons by virtual classrooms.
- For students at school classes will be collapsed in year levels, and shared supervision of students on site will commence.
- Students are required to follow their usual school timetable
  - Refer to attached letter ‘Establishing a Productive Learning Environment at Home’
- Whilst at home students are expected to complete the work supplied based on the timetabled subject schedule beginning Monday.
- Routine at home will be essential to ensure students are successful.

Year R-6
- Years R-2 who are not at school will have packages of work to complete at home, distributed in either hard copy or electronically via email and/or Seesaw.
- Years R-6 teachers at school may combine their classes to have a shared model of supervision to increase teachers teaming. Combinations are year R-1, 2-4, 3-5, 5-6. We will instruct students to adhere to their timetable schedule and are expecting all our students to access their work as programed on their timetable for their subject during the school day. This will ensure all subjects are accessed equally. This may be more flexible for year R-2 students. We are instructing students at home to do the same.

What does Online Learning look like?
- Students and teachers will communicate via a range of platforms – email, Google Classroom, Daymap, Seesaw and/or other Google apps including Google Hangouts.
- Online lessons will take place during the normal timeslots of the Term 1 timetable. This will support students and teachers to have ongoing contact for learning feedback.
- During Online Learning teachers may use more than one platform for students to engage in their learning.
- Attending students will be supervised in large open classrooms in year level groupings with teachers timetabled to provide supervision only. Students will work independently as the day progresses. This will be very different to current classroom practice.
What can the parents do at home to assist the completion of work?

- Ensure your child is working 8:55am – 3:10pm and include recess break (10:40am-11:00am) and lunch break (12:45pm-1:25pm).
- Ensure they are completing their assessments and activities for each subject.
- Ensure a clear daily routine and a dedicated workspace is established.
- Frequently check communications from the school, via email, text message (SMS), Daymap and Seesaw.
- Students and parents/caregivers are encouraged to contact teachers directly, via email, should you or your child have any queries related to their work.

Practical lessons

Practical lessons are no longer offered for students who remain at school and alternative learning to demonstrate skill development will be incorporated through Online Learning.

VET Courses

VET continues as per normal with the VET providers. Information will be disseminated to individuals should any necessary changes be required.

I can remember no other time that parent–teacher relationships have been of such high importance in your child’s education. Your role as a parent in this time of unrest is key to the success of a number of aspects of your child’s learning; work completion, maximised learning outcomes, child engagement in their learning and motivation in learning.

Finally, it is of crucial importance to support each other’s social and emotional well-being, and find new ways to maintain connectedness.

We look forward to working together to ensure the best education for your child in this time of unrest.

Yours sincerely,

Mary Asikas
Principal